

MICROSOFT EXCEL 2002 EXPERT USER

Who should attend?

This course is designed for those individuals in the semiconductor industry who require the knowledge and skills to achieve expertise with Microsoft Excel 2002.

Course Benefits

Provide technical foundation necessary to work effectively with pertinent software applications.

Provide understanding of function, operation, manipulation and integration of each software application.

Course Objectives

- Learn template and database integration, shared workbooks, and consolidating data across workbooks.
- Learn Data Analysis and Automation, data importing and querying, pivot tables, macros, and data analysis tools.

Course Modules

1. *Template and Database Integration*
2. *Workbook Capabilities*
3. *Data Analysis and Automation*

Registration Information

Prerequisites:

- *Microsoft Excel 2000 Fundamentals (TRNWN-33)*
 - *Microsoft Excel 2000 Proficient User (TRNWN-34)*
- OR*
- *Basic knowledge of either:
Microsoft Office 97 OR 2000 programs*

Course Length: 8 Hours

Course Type: Web-based Training

Course Number: TRNWN-38

To enroll or for more information on our products and services, please call our registrar at one of the numbers below or go to www.appliedtraining.com.

- 1-800-468-8888, option 4 (United States)
- 1-512-272-0027 (International)

Computer System Requirements:

Attending this course requires a Windows 98, NT, 2000 or XP computer using Internet Explorer 5.5 or higher. 128MB RAM or higher and high-speed Internet access is also highly recommended.