

## MICROSOFT EXCEL 2000 EXPERT USER

### Who should attend?

This course is designed for those individuals in the semiconductor industry who require the knowledge and skills to reach expertise with Microsoft Excel 2000.

### Course Benefits

Provide technical foundation necessary to work effectively with pertinent software applications.

Provide understanding of function, operation, manipulation and integration of each software application.

### Course Objectives

- Create and use templates. Retrieve, sort and manipulate data from a list.
- Create and modify shared workbooks.
- Analyze data by using Data Map, Pivot Table, Data Table Scenario and Data Analysis tools.

### Course Modules

1. *Template and Database Integration*
2. *Workbook Capabilities*
3. *Data Analysis and Summary*

### Registration Information

#### **Prerequisites:**

- *Microsoft Excel 2000 Fundamentals (TRNWNG-33)*
- *Microsoft Excel 2000 Proficient User (TRNWNG-34)*

**Course Length:** 8 Hours

**Course Type:** Web-based Training

**Course Number:** TRNWNG-35

To enroll or for more information on our products and services, please call our registrar at one of the numbers below or go to [www.appliedtraining.com](http://www.appliedtraining.com).

- 1-800-468-8888, option 4 (United States)
- 1-512-272-0027 (International)

### Computer System Requirements:

Attending this course requires a Windows 98, NT, 2000 or XP computer using Internet Explorer 5.5 or higher. 128MB RAM or higher and high-speed Internet access is also highly recommended.